

Monona County Board of Health

AGENDA

 X Regular Meeting _____ Special Meeting

March 24, 2015

5:30 p.m. – 7:30 p.m.

Onawa Public Library, 707 Iowa Ave., Onawa, IA 51040

- I. **Call to Order, Introductions** – Kathleen Bonnes, Chair
- II. **Approval of Agenda for March 24, 2015**** (any additions or changes?) (action required)
- III. **Approval of Minutes of February 10, 2015** meeting** (action required)
- IV. **Administrator Updates** – Kristin Andre (informational only)
 - a. 2013-14 school year immunization rates audit
 - b. Public Information Officer training
 - c. Live Healthy Iowa status
 - d. Tobacco Quitline Iowa county numbers (July 2014 – present)
- V. **Delegation of Signatory Authority Updated Policy** – Kristin Andre** (action required)
- VI. **Neighborhood Networking Grant** – Kristin Andre** (action required)
 - a. Partnering with the HCCMS Family Services (1st Five)
 - b. Awarded this grant contract to plan and conduct two interactive parent education events: 1) Make a Meal Night (April 9th) and 2) Stress Reduction Night (May 7th) at the Magic Depot Day Care, Onawa.
 - c. Neighborhood Networking grant contract
- VII. **Financial Reports** – Danelle Riley (action required)
 - a. January and February Accounts Receivable/Reconciliation Reports**
- VIII. **Performance Measure Report & Incentive** – Kristin Andre** (action required)
 - a. Success Story: Learning for Life family case story and success
 - b. Will receive our Local Public Health Service Grant \$800 performance incentive
 - c. Due date: April 30, 2015
- IX. **Emergency Preparedness Manager Job Description** – Kristin Andre** (action required)
- X. **Learning for Life Parent Educator Job Description** – Kristin Andre** (action required)
- XI. **Monona County Public Health Administrator Evaluation Form** – Kristin Andre** (information only)
- XII. **Monona County 1/2015 – 2/2016 Strategic Plan** – Kristin Andre** (action required)
- XIII. **Environmental Health Revised FY16 Budget** – Kristin Andre** (action required)
- XIV. **Next Meeting:** Proposed next meeting date is Tuesday, May 05, 2015.
- XV. **Adjournment**

NOTES: **These documents have been included with the agenda. You will also receive hard copies on 3/24/15.