

Monona County Board of Health

MINUTES

 X Regular Meeting Special Meeting

February 22, 2016

5:30 p.m. – 7:30 p.m.

Onawa Public Library, 707 Iowa Ave., Onawa, IA 51040

- I. **Call to Order, Introductions** – Kathleen Bonnes, Chair called to order at 5:33pm
BOH Members present: Kathleen Bonnes, Chair; Sheri Joyner, Vice-Chair; Dr. Tracy Kahl; Connie King; Mary Joan Dougherty; Jon Wimmer
BOH Members absent: Jennifer Deen
MCPH Staff present: Kristin Schmidt, Administrator; Danelle Riley, Admin Assistant/Assistant Administrator
- II. **Approval of Agenda for February 22, 2016**
Dr. Kahl made a motion to accept the agenda as presented. Sheri Joyner seconded. All in favor. Motion carried.
- III. **Approval of Minutes of January 14, 2016 meeting**
Sheri Joyner made a motion to accept the minutes as presented. Kathy Bonnes seconded. All in favor. Motion carried.
- IV. **Administrator Updates** – Kristin Schmidt
 - a. **Burr Walk & Health/Wellness Fair – 1-24-2016** – the agency collaborated with Onawa Chamber of Commerce in putting on this Health/Wellness Fair on a nice January Sunday afternoon. Seven local health and wellness providers had information tables set up to provide information on nutrition, exercise, local walking trails, etc. The head count was 30 walkers at this year’s event.
 - b. **Zika virus update** – Kristin sent a press release to the local newspapers to inform the public and to let them know that their local public health and medical providers are keeping a close eye on this. She provided a brief summary of how the Zika virus spreads and the effects.
 - c. **Robert Wood Johnson Foundation** - Sentinel Community Project has selected 40 counties in the entire nation to study. Monona County is one of these counties. Their goal is to study what programs, projects, and infrastructure we have in place that is helping us to promote health. Kristin states that she has provided much info to them regarding public health statistics, Community Health Needs Assessment Data Report, Health Improvement Plan, trails projects, etc. This foundation does a lot for public health across the country and we are very pleased that they chose to partner with us on this study.
 - d. **Neighborhood Networking Grant – Family Fun/Safety Day – 6-11-2016.** The agency wrote for a special grant to put on a Family Fun/Safety Day. It will be held Saturday, June 11, 2016 from 9 am until 1 pm. We have many local health and service providers who want to partner with us and be involved in this event. We have planning for fireman and safety officers to be present to show the children the fire trucks, ambulances, and maybe we can get a “canine” to attend. The Monona County ISU Extension just let us know that they are considering hosting a “Color Run” before the event, possibly starting at 8 am.
- V. **Annual Forms for All Board of Health Members to Re-sign**
 - a. Conflict of Interest Policy
 - b. Accountability and Transparency PolicyThe new board members in attendance and one previous member reviewed the two policies and signed the signature page.

VI. Learning for Life Program Update-

- a. The Learning for Life Program currently provides services to 17 families, which includes 28 parents (4 of which are disabled) and 29 children. The majority of these families are high need families (mental illness, low education, substance abuse, low income).
- b. A total of 60 home visitation family sessions have been completed year-to-date.
- c. A big pat on the back to the LFL team who have enrolled 7 new families in the last quarter!
- d. If you see a family that has a child 0 – up to age 5 (or kindergarten entry) that could use our services, please refer them to us.

VII. Community Health Needs Assessment & Health Improvement Plan (CHNA & HIP)

- a. Kristin reviewed the CHNA Report and explained that for each healthy living priority national, state, and Monona County statistics were shown. This was a comprehensive, time consuming process but it was very eye opening and a benefit to public health and the community to analyze the county health needs data and to set what our top priorities will be over the next five years. The minutes of the two CHNA & HIP community meetings were provided to the board so those who were not there could see the process in more detail.
- b. The CHNA report spells out health needs that stood out as the greatest needs in the county
- c. The HIP report outlines the 4 top health need priorities that were chosen and what our goals/action items will be moving forward.
 - i. Heart Disease
 - ii. Child Abuse & Neglect
 - iii. Poverty
 - iv. Physical Inactivity
- d. Kristin shared the nice comment that she received from Louise Lex, IDPH when she approved the CHNA & HIP Reports submitted. *“Kristen—the Monona County CHNA & HIP is so good. I actually got goose bumps reading about your efforts to address poverty in the HIP. It also is great that you have active partners that are part of the process. I am delighted to approve your CHNA & HIP.”—Louise*

VIII. Radon Grant – Kristin Schmidt

The Radon Grant contract for the Environmental Health department that was discussed at the previous meeting was presented to the board for approval.

Connie King made a motion to accept the Radon Grant. Dr. Kahl seconded. All in favor. Motion carried.

IX. Monsanto Fund Grant – Kristin Schmidt

We were approached by a local farmer organization and the Monsanto Fund telling us about a grant opportunity they have. Danelle did a terrific job of promoting our Learning for Life Program and they decided to offer us a grant to cover some of the ongoing expense of providing the program. We completed the simple application and received the grant for \$2,500. This grant will go towards providing our Learning for Life services to Monona County families. Look for the press release in the papers showing our LFL Team accepting this grant.

Dr. Kahl made a motion to accept the Monsanto Fund Grant as presented. Sheri Joyner seconded. All in favor. Motion carried.

X. St. Lukes Student Shadowing Program Agreement – Kristin Schmidt

Kristin explained that a St. Luke’s College student who is currently working on getting her BSN while working at Burgess Health Center had asked if she could come and work with our public health nurse for a few days to learn more about what public health does. She stated that we looked at this as a good opportunity for sharing and educating residents about public health.

Connie King made a motion to accept the St. Luke’s Student Shadowing Program Agreement as presented. Dr. Kahl seconded. All in favor. Motion carried.

- XI. Financial Reports – Danelle Riley**
December 2015 Accounts Receivable and Reconciliation Report was provided in written form and read by Danelle Riley.
Dr. Kahl made a motion to accept the Financial Reports as presented. Sheri Joyner seconded. All in favor. Motion carried.
- XII. Next Meeting:** Proposed next meeting date is Monday, April 18, 2016. This is the third Monday of April, rather than the fourth Monday due to a scheduling conflict.
- XIII. Adjournment**
Sheri Joyner made a motion to adjourn. Mary Joan Dougherty seconded. All in favor. Motion carried.
Meeting adjourned at 6:40 pm.

Respectfully submitted: *Danelle Riley*

4/11/16

Title: Assistant Administrator/ Administrative Assistant