

Monona County Board of Health

Minutes

Regular Meeting Special Meeting

August 27, 2013

Onawa Public Library, 707 Iowa Ave., Onawa, IA 51040

I. Call to Order and Introductions

Kathy Bonnes, Chair, called the meeting to order at 6:30 PM.

Members Present	Kathy Bonnes, Chair; Eugene Hamman, Vice-Chair; Dr. Mary Groda-Lewis, Medical Officer; Tim Jessen, Member
Members Absent	Teresa Butler; Connie King
Staff Members Present	Ken Johnson, Administrator; Laura Oliver, Projects Manager; Sandy Bubke, Environmental Health Administrator; Danelle Riley; Administrative Assistant
Others Present	Diane Anderson, IDPH RCHC; June DeLashmutt, Board of Health Candidate; Kim Fineran, HCCMS Director

Quorum present.

Approval of Meeting Agenda

Revisions to agenda: 1) Location of meeting changed to Onawa Public Library 2) Request by June DeLashmutt to be nominated to serve on the Board of Health was placed under "New Business" 3) Special presentation (Dr. Mary Groda-Lewis) by Laura Oliver was listed under "Other".

II. Approval of Minutes

Kathy Bonnes asked for a motion to approve the Minutes of the June 25th meeting. Danelle Riley stated that Finance/Budget Reports presented were not December and January as the minutes indicate, but were for February, March, and April 2013. **Dr. Mary Groda-Lewis moved to approve the minutes with the amendment to the financial reports; Eugene Hamman seconded. Motion approved.** Agency staff will post the minutes to the IDPH Sharepoint site and the Monona County Public Health website within two weeks.

III. Public Comments

None noted

IV. Old Business

None noted

V. Reports

A. Administrator Report <i>*Unless otherwise noted, no follow up or action required and/or requested</i>	<ul style="list-style-type: none">The board had previously requested an expansion of membership from five members to seven members. Kathy Bonnes moved to amend the board expand its membership to seven members; Dr. Mary Groda-Lewis seconded. Motion approved. The administrator will revise the appropriate policy for chair signature.
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- **Projects / Operations Update** – Ken urged each board member to pick an “essential service” project that the public health agency is working on, for the purpose of personally becoming a community “champion” for community health. He asked members to keep in mind that it will become increasingly difficult for small public health agencies to meet IDPH performance expectations and keep costs stable. Strategies such as regional public health shared services, working with physicians to provide some services traditionally only provided through public health, or the merging of public health into the physician or hospital medical system are strategies which may help public health remain efficient and effective.

The FY 2013-14 Projects Management / Status Report outlining the action steps, leadership and performance indicators (with completion dates) was distributed to members. (See Attached)

- **MCCA Oral & Dental Health:** Item 1 - A large mini-grant for \$15,000 was received from Delta dental Foundation and has been used to engage a consultant to assess capacity and provide technical assistance in applying for a large contributor grant in the amount of \$50,000 to \$100,000 for the purpose of developing sustainable dental access / dental care framework in Cass, Crawford, Harrison, Shelby and Monona counties. The Letter of Interest was submitted 8/9/13 with a request for \$82,985. Item 2 - Ken asked for direction from the board on advocacy and/or policy on water fluoridation. Delta Dental Foundation, in collaboration with IDPH, has established a Community Fluoridation Award of up to \$10,000 annually to Iowa’s communities demonstrating the greatest need for fluoridation. Discussion of the need for water fluoridation in Monona County and community education. The city of Onawa is the only town in the county that provides water fluoridation. Item 3 – Completing a study to determine the feasibility of a pilot program to provide access to daily oral health care for nursing home residents. Findings on both items #2 and #3 to be presented to board of health at October 2013 meeting.
- **Home Visiting – LFL Shared Services:** Harrison, Monona, and Shelby County programs are working under a shared services model as of July 1, 2013. The plan to meet the performance-based requirements for continued funding by July 2014 is composed of four major elements - #1 Dedicated .6 FTE – Quality Supervisor, Andrea Gibson, started her duties on July 2, 2013. #2 Attain status as a Parents As Teachers Affiliate program. #3 Standardize policies and procedures for all three counties. #4 Standardize data documentation and reporting system for all three counties.
- **Early Childhood Care Coordination, Case Management and Linkages to Services:** Need has been identified to strengthen collaboration and integration between health care providers and all child service organizations across sectors by 2014. Centralized Intake opportunities have been identified and framework planning implemented,

	<p>Medicaid expansion recruitment and enrollment opportunities are being identified for future implementation, and interoperable IT systems are being identified for future implementation.</p> <ul style="list-style-type: none"> ○ Emergency Preparedness: Monona County Preparedness IT Readiness has been analyzed and prioritized for interoperability and effectiveness. Recommendations were made to leverage \$109,270 for IT purchases. County partners roles and responsibilities in the National Incident Command System (NIMS) will be identified and assigned by December 2013. ○ MCCA Immunization Coalition: Project is diligently working with the health care providers to increasing children and adult immunization rates, provide IRIS data entry for all children and adult immunizations, secure funding for Tdap vaccines for adults. ○ MCCA Healthy Homes Committee: This cross-agency coalition has been assessing opportunities for formulating and enforcing county property and health codes. Kathleen E. Connor was asked to submit a cost and scope of service proposal to draft model ordinances for the governing bodies in Monona County (e.g., Board of Health, Board of Supervisors, Municipalities, Townships, etc.). Discussion of pros and cons of building codes and enforcement. Eugene Hamman moved to endorse the formulation of draft ordinances as described above. Tim Jessen seconded. Motion approved. ○ Physical Activities and Nutrition: Specific action steps are still to be determined. Key community stakeholders will queried as to their thoughts and recommendations. Consolidated information will be delivered to the board, and to the MCCA Steering Committee.
B. Finance/Budget	<p>Danelle Riley presented revised January, February, March, April financial reports plus reports for May and June and explained the need for the board to write off the remaining FY12 Accounts Receivable balance.</p> <ul style="list-style-type: none"> ● FY13 revenue received and deposited to the Monona County Treasurer by 6/30/13 - \$205,242.36. ● FY13 expenses - \$318,611.37. ● FY13 Accounts Receivable balance 6/30/13 \$52,874.41. ● FY12 Accounts Receivable balances remaining as of 6/30/13 were presented with a brief line item description of the reason for the remaining balance in the various public health programs. <p>Eugene Hamman moved to write off the FY12 Accounts Receivable balance of \$18,289.06; Tim Jessen seconded. Motion approved.</p>
C. Program	Provided during Administrator Report
D. Annual	N/A

VI. New Business

June DeLashmut spoke about her interest for being nominated to the Board of Health. Eugene Hamman requested that a recommendation be made to the Board of Supervisors to appointment June to the Board of Health as the seventh member.

VII. Other

Kim Fineran provided copies of the HCCMS Family Health Services FFY 2013 1st and 3rd quarter reports. She reviewed the Maternal/Child Health Services (MCH), and provided a brief written description of each of the services. Kim stated that Ken Johnson has indicated the Monona County Public Health will not sign a contract for future MCH services, therefore HCCMS is looking to find other ways to provide those services in Monona County. She mentioned that the EPSDT care & coordination staff is required to make phone calls on nights and weekends to reach parents who are not available at other times.

VIII. Next Meeting Date

October 29, 2013.

IX. Adjournment

8:15 PM – Eugene Hamman moved to adjourn, Tim Jessen seconded. Motion approved.

Respectfully submitted:

Signature

Date

Title:

Administrative Assistant