

MONONA COUNTY BOARD OF HEALTH Date: June 9, 2011

Meeting called By	Kathleen Bonnes				
Type of Meeting	___ Regular <u>X</u> Special Session ___ Telephone Conference				
Email Notifications					
Facilitator	June DeLashmutt, Administrator				
Note Taker Signature	June DeLashmutt				
Resource Persons	Diane Anderson, IDPH-RCHC				
Attendees	Kathleen Bonnes, Chair	Lorna McNeil, Vice Chair	Teresa Butler	V.Eugene Hamman	
Visitors that added to discussion Only	Kenneth Johnson, Ellen Duysen, Angela Johnson				

Meeting Agenda Topics

Topic	Request for approval of urgent agenda item.
Discussion or changes	June requested that the agenda be revised to add an urgent flood related matter at the end of today's session.
Approved	The revised agenda was adopted by unanimous vote of the members present.

Topic	Preparation for interviews to hire new public health administrator
Presenter	Hiring Committee members
Discussion	The hiring committee of Teresa Butler, V. Eugene Hamman, and Jim Jensen reviewed 15 employment applications received for the position of agency administrator. This position will be open July 1, 2011 due to the resignation of June DeLashmutt. Initially five (5) applicants were accepted for review however, only three (3) agreed to an interview. All of the interviews will be conducted under closed session. The hiring committee has drafted eleven (11) standard employment interview questions that will be used for today's interviews.

Topic	Hiring Interviews begin 4:00 PM
Presenter	All board members posed interview questions.

Topic	Open session resumes at 6:45 PM
Discussion	Board members decide on a candidate and a salary offer. The hiring committee recommended a starting salary of \$45,000 with a \$1,000/yr incentive increase after six (6) months. If the person who accepts the position requests spouse or family health insurance it will affect the agency budget for FY12.
Moved By	Teresa Butler moved: 1, June DeLashmutt get a signed consent from Mr. Johnson and complete to a criminal background check and 2, if the criminal background check is returned with no concerns, June is to offer him the position with a starting salary of \$45,000 with a \$1,000/yr increase after a satisfactory six (6) month evaluation.
Seconded By	Lorna McNeil

Topic	Environmental Health Grants to Counties-Flood Relief
Presenter	June DeLashmutt
Discussion	Sandy Bubke was contacted by the IDPH Environmental Health Department and informed that the Grants to Counties (GTC) funds that Monona County would, in normal circumstances, forfeit June 30, 2011 could be utilized for well reconstruction. In those rural areas with high water levels the well casings could be built up to keep flood

	waters out. In the past Monona County has never set a reimbursement rate for well reconstructions. The GTC limits would allow \$600 per reconstruction plus a 33% administrative fee. IDPH estimates \$500 to build up a well casing.
Conclusions	The board discussed setting the reimbursement rate to rural residents completing the well reconstruction at \$300, from GTC, with Monona County Environmental Health collecting the 33% administrative fee from GTC.
Moved By	Teresa Butler moved to set the reimbursement rate at \$300, from GTC, with Environmental Health collecting 33% for administration from GTC.
Seconded By	Lorna McNeil

Topic	Next meeting date
Discussion	No meeting date set at this time. Meeting adjourned at 7:00 PM.