

MINUTES of Monona County Board of Health

Call to order: A regular meeting of the Monona County Board of Health was held in the Monona County Court House, Onawa, IA 51105 on September 27, 2011. The meeting convened at 6:30 p.m., Board Chair, Kathleen Bonnes presiding.

Members in attendance: Kathleen Bonnes, Lorna McNeill, Vice-Chair, Mary Groda-Lewis, M.D., Teresa Butler, V. Eugene Hamman

Members not in attendance: N/A

Approval of minutes: Motion was made by Lorna McNeill and seconded by Teresa Butler to approve the minutes of the August 23, 2011 meeting. **Motion carried.**

Board, committee and administration reports:

1. **Introduction of SPF-SIG Grant:** Holly Keegan, SPF-SIG Coordinator for Jackson Recovery was not present – Ken provided a brief overview of SPF-SIG (adolescent substance abuse prevention).
2. **Home Care Planning and Staffing:** Ken met with the administrators of Burgess Health Center & Heights Home Health agencies' on 9/14/2011 to discuss collaborative efforts. Follow up tasks by planning committee members should be completed by 10/19/2011 for submission to this board for consideration at its 10/25/2011 meeting.
3. **Accounting Audit/Engagement:** Motion was made by Teresa Butler and seconded by Eugene Hamman to retain CPA per administrator's request for financial review of home care cost report. **Motion carried.**
4. **Home Care Fiscal Policy:** Motion was made by Dr. Mary Groda-Lewis and seconded by Eugene Hamman to approve as presented. **Motion carried.**
5. **Learning for Life:** This evidence-based family visitation program will begin its accreditation process on October 20, 2011.
6. **DIA Survey-MCPH Policies & Procedures:** The Plan of Correction will be completed by 9/30.
7. **Strategic Planning:** Initial strategic focus on children's services, emergency preparedness and healthy lifestyles (building on community assets such as Burgess Health Center's "Got 2 Move" program).

New business:

Agency Administration Policy: Assign permanent administrator per IDPH conditions of participation –
Board of Health Chair signed.

Adjournment: Motion was made by Eugene Hamman and seconded by Dr. Mary Groda-Lewis to
adjourn. **Motion carried.** The meeting was adjourned at 8:00 P.M.

Secretary
Monona County Public Health

Date of approval