

MINUTES of Monona County Board of Health

Call to order: A regular meeting of the Monona County Board of Health was held in the Monona County Court House, Onawa, IA on **October 1, 2012**. The meeting convened at 6:30 p.m., Board Chair, Kathleen Bonnes presiding.

Members in attendance: Kathleen Bonnes, V. Eugene Hamman, Teresa Butler, Benita Davis, Dr. Mary Groda-Lewis

Members not in attendance: N/A

Others in attendance: Ken Johnson, MCPH Administrator, Danelle Riley, MCPH Administrative Assistant, Diane K. Anderson, IDPH Regional Consultant, Laura Oliver, MCPH PIO/Immunization and Projects Director

Approval of minutes: Motion was made by Benita Davis and seconded by Teresa Butler to approve the minutes of the July 10, 2012 meeting. **Motion passed.**

Agenda Items:

1. **Financial Report:** Danelle Riley presented the FY12 End-of-Year Accounts Receivable and Reconciliation Reports, and a report providing a history of Monona County Public Health deficit funding trends. FY 12 reflects an approximate \$53,000 increase in deficit funding from FY 11. This increase is primarily related to the discontinuation of Home Care and its accompanying revenue, and, a strategic imperative to focus primarily on population health & public health essential services. Using a trending chart, it was also noted that over the past 27 years, tax funding support has ebbed and flowed rather dramatically (perhaps based on the local political climate and/or levels of state funding provided). Observations:
 - (1) Using an inflation-based adjustment, FY 12 deficit funding is equivalent to FY 99
 - (2) Federal & state funding continue to decline: a) FY12 Lead Grant reduced by 25%, b) HCCMS Family Planning , EPSDT and Maternal / Child Health will account for a funding short-fall of approximately \$18,000 and, 3) LFL (Home Visiting) program underfunded by approximately \$65,000
 - (3) Seek additional efficiencies; administrative costs need to be $\leq 25\%$; seek additional grant funding to offset funding reductions

- (4) Health Improvement Measures / Quality Measures should be used to demonstrate ROI for all funding streams

Motion was made by Dr. Mary Groda-Lewis and seconded by Eugene Hamman to accept financial reports and write off FY11 Accounts Receivable balance of \$23,047.31. Motion passed.

2. Environmental Health:

- 1) Sandy Bubke spoke to a pressing issue related to “the state of county housing.” Recent resident complaints include mold, raw sewage, asbestos, structural defects, etc. Most of these complaints have associated with rental properties. A Healthy Homes Coalition, initiated by Bob Skelton, Onawa City Mayor, has begun preliminary discussions with county stakeholders on improving the status quo. Stakeholders currently involved include the County Assessor, Mapleton and Ute governing bodies, local realtors, Monona County Economic Development, Environmental Health / Zoning and Public Health. Ken mentioned that Board of Health’s support would be critical to project success. More information to come.
- 2) Contracts – deferred to next regularly scheduled board meeting
- 3) Land Use Master Plan – deferred to next regularly scheduled board meeting

3. Board Self-Evaluation and Administrator Self Evaluation:

Ken gave a copy of a completed administrator self evaluation to each of the board members. Members were also provided Board of Health self-evaluation tool and a Board of Health meeting evaluation tool to complete on their own. **Due Date:** Next Regularly scheduled meeting on November 27, 2012.

4. FY12-15 Strategic Planning:

There was much discussion of: What does Monona County Public Health look like now and why? What role do we envision for public health in the next 3-5 years? What role does public health play in developing and/or coordinating county health improvement efforts? Ken requested time with BOH members outside of routine meetings, such as a “retreat” to work on strategic planning. This would afford the opportunity for thoughtful reflection and consensus building. He feels they would need at least 2 hrs. 2 different times before the end of 2012. Dr. Mary

Groda-Lewis suggested bringing in a facilitator rather than having the agency administrator facilitate the meeting, completing the 4-6 hours in one session. All members stated they would be available on Saturday Oct 27 2012 at 9 a.m. for 4-6 hour session. **Action: Ken will retain a consultant to facilitate the board's strategic planning session, and follow up with the board as to the details.**

Other Business:

- 1) Siouxland District Health Department has recently received state funding to develop a HOPES program – Maternal / Child Health. They will establish letters of agreement with St. Luke's Regional Medical Center and Mercy Medical Center program for maternal health referrals. The intent is to immediately build parenting skills to better ensure mom and baby's health & well-being. Ken will contact SDHD to see if Monona County new moms could be referred to Monona County Public Health's Maternal / Child Health Program.
- b. Schedule next regular BOH meeting Tues Nov 27th at 6:30 PM.

New business:

Adjournment: Motion was made by Eugene Hamman, seconded by Dr Mary Groda-Lewis to adjourn meeting. **Motion passed.**

The meeting was adjourned at 8:05 P.M.

Danelle Riley

11/27/12

Danelle Riley, Secretary
Monona County Public Health

Date of approval